

**MINISTRY OF EDUCATION AND SCIENCE OF UKRAINE
SUMY NATIONAL AGRARIAN UNIVERSITY
Faculty of Biology and Technology
Department of Foreign Languages**

MODULE SYLLABUS

Business Foreign Language

Specialty	D3 Management
Educational- Professional Program	Administrative Management
Higher Education Level	Second (Master's) Level

Sumy – 2026

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Module syllabus agreed at
the meeting of the
Department of Foreign
Languages

Minutes No. 15 dated May 19, 2026

Head of the Department
of Foreign Languages Tetiana KLOCHKOVA

Approved by:

Guarantor of the Academic program

Larysa KALACHEVSKA

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Syllabus review (attached) is provided by :

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Registered in electronic data base

24.06. 2026

Syllabus review data:

The academic year in which changes are made	The Academic program attachment number with changes description	Changes revised and approved		
		Minutes No and date of the department meeting	Head of Department	Guarantor of the Academic program

1. MODULE OVERVIEW

1.	Title	CC3 Business Foreign Language (Ukrainian)		
2.	Faculty/Department	Faculty of Biology and Technology / Department of Foreign Languages		
3.	Type	Compulsory		
4.	Program(s) to which module is attached (to be filled in for compulsory types)	EP Management and Administration Specialty D3 Management Master		
5.	Module can be suggested for (to be filled in for optional types)	-		
6.	Semester and duration of the module	1 (1-15 weeks)		
7.	ECTS credits number	5		
8.	Total workload and time allotment In total: 150	Directed study		Self-directed study
		Lectures	Practicals	
		30	30	90
9.	Language of instruction	Ukrainian and English		
10.	Module leader	Lushchyk Yu., Ph.D., associate professor, the Department of Foreign Languages		
11.	Module leader contact information	YuliyaLushchyk@bigmir.net		
12.	Module description	The Module is designed to develop foreign students' language and communicative skills of reading, listening, speaking and writing, necessary for study and communication in the Ukrainian-speaking environment on educational, professional, and socio-cultural topics. Students form and develop skills in reproductive-productive and productive types of communicative activity.		
13.	Module aim	is to develop students' general and professionally oriented speech competences (communicative, linguistic, and sociocultural) in order to enable effective communication in both oral and written forms on topics relevant to educational and situational needs.		
14.	Module Dependencies (prerequisites, co-requisites, incompatible modules)	The educational component is based on command of English at the level of language proficiency – B2		

15.	The policy of academic integrity	Adherence to academic integrity for higher education applicants involves: independent performance of educational tasks, tasks of current and final control of learning outcomes; references to sources of information in the case of the use of ideas, statements, information; compliance with copyright law; providing reliable information about the results of their own educational (scientific, creative) activities. Violations of academic integrity in the study of the Module “Business Foreign Language” are: academic plagiarism, academic fraud (copying, deception, publishing someone’s work for their own), the use of electronic devices during the final control of knowledge. For violation of academic integrity, students may be held subject to the following academic liability: Academic plagiarism – grade 0, repeated performance of the task; Academic fraud– cancellation of points; re-assessment, re-execution of not independently performed work; Use of electronic devices during the final control of knowledge – removal from work, grade 0, re-passing the final control.
16.	Key words	Foreign Language, Ukrainian language, alphabet, parts of speech, types of sentences

2. CORRELATION BETWEEN MODULE LEARNING OUTCOMES (MLOs)

MLOs: On successful completion of the module, the learner will be able to:	PLOs			How assessed
	PLO ₇	PLO ₉	PLO ₁₁	
MLO 1: <i>Speaking</i> Orally communicate in typical situations of educational, everyday, cultural, and professional contexts, express opinions, and feelings	+	+		Oral questioning
MLO 2: <i>Listening</i> Listen and understand simple spoken messages related to the topics of discipline, identify relevant information during conversation, discussion, etc.	+	+		Written test at the end of the thematic block
MLO 3: <i>Grammar</i> Use the basic grammatical structures and schemes to express relevant terms and concepts.	+			Testing (multiple choice); Written test at the end of the thematic block, written exam
MLO 4: <i>Reading</i> Understand simple authentic messages and texts from textbooks, newspapers, magazines, and Internet sources in order to obtain basic information.	+	+		Written test at the end of the thematic block, written exam
MLO 5: <i>Ability to learn</i> Navigate the flow of information in a foreign language; find, perceive, analyze, evaluate, and apply in practice the knowledge obtained in various forms of communication.			+	Oral questioning; written test at the end of the thematic block
MLO 6: <i>Writing</i> Record and transmit in writing the necessary information	+	+		Written test at the end of the thematic block Written exam

3. MODULE INDICATIVE CONTENT

Topics	Distribution of hours				Learning resources
	Directed study			Self-directed study	
	Lectures	Practicals	Labs.		
1 semester					
Topic 1. Concept of sounds and letters. Ukrainian alphabet. Types of intonation structures.	2	2		6	1-5
Topic 2. Noun. Gender of nouns. Singular and Plural nouns. Socio-cultural sphere: <i>Acquaintance</i> .	2	2		6	1-6, 8
Topic 3. Personal and possessive pronouns. Socio-cultural sphere: <i>About myself and my family</i> .	2	2		6	1-6, 9
Topic 3. Characteristic and feature of the subject (object): adjective.	2	2		6	1-6
Topic 5. Verb. Conjugation of verbs. Verbs I and II conjugations. Socio-cultural sphere: <i>Everyday activity</i> .	2	2		6	1-6
Topic 6. Prepositional case of noun. Socio-cultural sphere: <i>The city /The city in which I study</i> .	2	2		6	1-6,8
Topic 7. Accusative case of noun. Direct object and indirect object. Socio-cultural sphere: <i>We study the Ukrainian language</i> .	2	2		6	1-7
Topic 8. Verbs of motion <i>imu, ixamu</i> . Socio-cultural sphere: <i>City transport</i> .	2	2		6	1-7, 9
Topic 9. Past and future tensei of the verb. Socio-cultural sphere: <i>Calendar. Seasons</i> .	2	2		6	1-6,8
<i>Topic 10. The genitive case of the noun. Socio-cultural sphere: My Group.</i>	2	2		6	1-6, 9

Topic 11. The genitive case of the noun. Prepositions of place (<i>біля, ліворуч (праворуч) з, посередині, спереду, позаду...</i>).	2	2		6	1-6, 8
Topic 12. Definition of quantity (<i>скільки, багато, мало</i> + genitive case). Socio-cultural sphere: <i>My study at High School in Ukraine.</i>	2	2		6	1-6, 9
Topic 13. Dative case of the noun.	2	2		6	1-6,9
Topic 14. Dative case of the noun. Expression of human states (<i>сумно, радісно...</i>). Expression of necessity (<i>треба, необхідно</i>).	2	2		6	1-6,8
Topic 15. Instrumental case of the noun. Verbs <i>захоплюватися, цікавитися, займатися</i> . Socio-cultural sphere: <i>Hobby</i>	2	2		6	1-6,9
In total: 150	30	30		90	

4. TEACHING AND LEARNING METHODS

MLOs	Teaching methods (directed study)	Hours	Learning methods (self-directed study)	Hours
MLO 1 MLO 2	Discussion, brainstorming, role-playing games, pairwork, groupwork, presentation	10	Performing training lexical and speech exercises. Preparation of oral presentations.	30
MLO 3	Practice of grammatical structures in different types of speech activity. Training exercises (multiplechoice, error correction, filling in gaps)	30	Performing training grammar exercises.	30
MLO 4	Making a map of the test.	10	Compilation of dictionaries in accordance with educational and professional, socio-political and socio-cultural topics.	20
MLO 5 MLO 6	Project method, creative tasks, “mental map”, presentation, writing a letter, explanatory notes, summary.	10	Search for information, writing emails, posts, short messages.	10
	Всього: 150	60		90

5. ASSESSMENT

5.1. Diagnostic assessment

5.2. Summative assessment

5.2.1. Intended learning outcomes methods:

№	Summative assessment methods	Бали / Вага у загальній оцінці	Дата складання
1	Written test at the end of the thematic block	60 (20 x 3) / 60%	5, 10, 14 weeks
2	Oral questioning	10 / 10%	12 week
3	Written test at the end of the semester	30 / 30%	15 week

5.2.2. Grading criteria

Summative assessment method	Unsatisfactory	Satisfactory	Good	Excellent
Written test at the end of the thematic block	<12 <60% Correct answers	12-15 60-74% Correct answers	16-18 75-89% Correct answers	19-20 90-100% Correct answers
Oral questioning	<6 Insufficient range of knowledge required for implementation Communication process. Poor language skills. Presentation of	7-9 Presence of basic language communication skills in a foreign language. Full sample playback. Language	10-12 The language is lexically and grammatically diverse. Statements are logical, reasoned and based on known algorithms.	13-15 The content of the statement corresponds to the situation of communication, differs in consistency, completeness, argumentation, expression of one's

	the answer to the question with gross errors.	simplified. Use of language cliché with numerous errors that complicate understanding content.	Errors are made on the studied program material (6-7 errors)	own point of view. The language is lexically and Grammatically diverse, 1-3 errors are allowed.
Written test at the end of the semester	<18 <60% Correct answers	18-21 60-74% Correct answers	22-26 75-89% Correct answers	27-30 90-100% Correct answers

5.2. Formative assessment

Formative exercises are designed to enable students to develop particular aspects of their learning, prior to summative assessments. Formative exercises are designed to help students use feedback and self-reflection to manage and develop their learning so that they can see how to improve their work.

No	Formative Assessment elements	Date
1	Lexical test with teacher's feedback	monthly
2	Grammar test with teacher's feedback	monthly
3	Oral presentations (discussions, debates)	monthly
4	Self- assessment and peer-assessment	at the end of the thematic block
5	Monitoring of students' participation in educational activities (oral comments and instructions of teachers)	weekly

6. LEARNING RESOURCES

6.1. Key resources

1. Валіт О.С. Українська мова для іноземних студентів: навчальний посібник. Харків: ХНУ ім. В.Н. Каразіна, 2021, 232 с.
2. Гейченко К., Цупікова О., Агіна О., Коновальчук Н., Гриценко О. Українська мова від А до Я для іноземних студентів: підручник. Запоріжжя: ЗДМУ, 2021, 582 с.
3. Мацюк Г. Українська мова. Практичний курс для іноземців (за новою редакцією правопису) : навчальний посібник. Тернопіль : ФОП Паляниця В. А., 2024. 328 с.

6.2. Guidelines

4. Лущик Ю.М., Циганок Г.М. Українська мова як іноземна: Вступний лексико-фонетичний курс: Навчальний посібник для практичних занять і самостійної роботи. – Суми: Сумський національний аграрний університет, 2022. – 226 с.
5. Марченко Т.А. Українська мова. Ділове спілкування. Навчальний посібник для студентів-іноземців 1 курсу магістратури. – Суми: Сумський національний аграрний університет, 2022. – 100 с.

6.3. Additional resources

6. Дегтярєва Т. Українська мова у таблицях та коментарях. Суми: СумДУ, 2021, 123 с.
7. Мазурик Д. Українська мова для іноземців. Крок за кроком. Харків: Фоліо, 2022, 288 с.
8. Svarych N. Ukrainian Language for Foreign Students: Textbook. A1. Longread, 2025, 146 p.
9. Фоменко Т.М. Навчальний посібник Граматика української мови в діалогах (для іноземних студентів I-го курсу всіх спеціальностей): навч. посібн. – Суми: Сумський національний аграрний університет», 2021. –100 с.

6.3. Internet resources

Є-мова (комплексна онлайн-платформа й офлайн-програма для вивчення української мови).

URL: <http://emova.language-ua.online/>

6.4. Computer Applications and Soft

<https://cdn.snau.edu.ua/moodle/enrol/index.php?id=5498>